

Caithness & North Sutherland Regeneration Partnership

**Committee Room 2, Highland Council, Inverness
24th November 2015**

Present: Sir Anthony Cleaver (Chair)
Eann Sinclair, CNSRP Programme Manager (ES)
Steve Barron, Highland Council (SB)
Roy Kirk, HIE (RK)
Karen Jackson, (SG)
Nigel Lowe, NDA (NL)
Simon Middlemas, PBO (SM)
Anthony Standing, SDS (AS)

Apologies: Alex Paterson, HIE

1 Apologies / Previous Minutes / Matters Arising

Previous minutes (21 April 2015) agreed.

- SM and NL confirmed ongoing work to revise Dounreay staffing profiles in light of new decommissioning timescales [**Action ongoing**].

3 Issues from Advisory Board meeting

- Not applicable, as Advisory Board meets on 4th December.

4 Programme Manager Update

ES reported continuing progress across the Programme, with some particular areas of attention.

- Wick Harbour Authority continues to discuss the potential development of an Operation & Maintenance base for the Beatrice Offshore Windfarm project. SM confirmed that Cavendish secondee Shona Kirk is working closely with WHA. Final Investment Decision for the project is expected early in the New Year.
- Berriedale Braes – the proposed improvement scheme is now subject to a Public Local Inquiry. The pre-Inquiry meeting is to be held on 2nd December.
- ES and SM also presented some thoughts on jobs projections to 2029. These will form part of the CNSRP Annual Review, which is due for publication in the New Year.

Inward Investment - RK reported that HIE's Area Team has begun considering if an area on the north coast would be a suitable site for a Vertical Launch facility for small satellites. Two studies have also been commissioned to investigate costs comparisons in the oil & gas sector and to investigate the supply/ demand for accommodation in Caithness. Both are expected to report by March 2016.

6 Any Other Business

None.

Summary of Actions:

	Action:	Due Date:	Lead
1	Re-examine jobs targets/numbers in light of the new Dounreay timeline	Mar 16	ES